



## Accessibility Information Pack

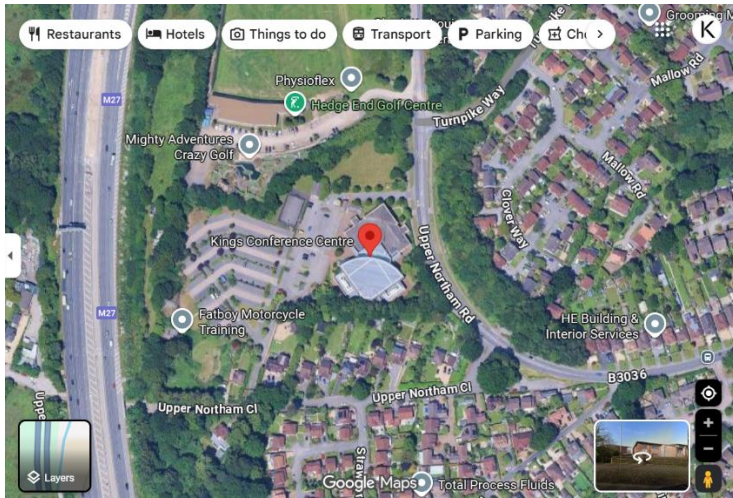
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## Directions and Transportation

**Venue:** Kings Conference Centre, Upper Northam Rd, Hedge End SO30 4 BZ

**Google Maps:** [Click here for Google Map](#)



### Entrance on Upper Northam Rd



**Parking:** Access to the car park via Upper Northam Rd using the postcode SO30 4BZ.

If you have any accessibility requirements, please contact the venue as we have 7 disability parking spots in front of the building and a further 8 across the car park by the Multi Use Games Area (MUGA) pictured below (it is the green fenced area). We also have 9 bays outside the building that have wider parking area.

It is free to park at our Conference Centre, and our car park can accommodate up to 250 parked cars. Please note that access to the car park is on a first-come first-served basis to all users of the centre.



## Venue Entrance



The entrance to the venue is adjacent to the car park. There are two sets of double door entry points; one will take you into Junction Café and the other is for the Reception area. Either is appropriate to use.

### Reception

Upon arrival, you will find a greeting board with your event name and room.

**Location:** Ground Floor

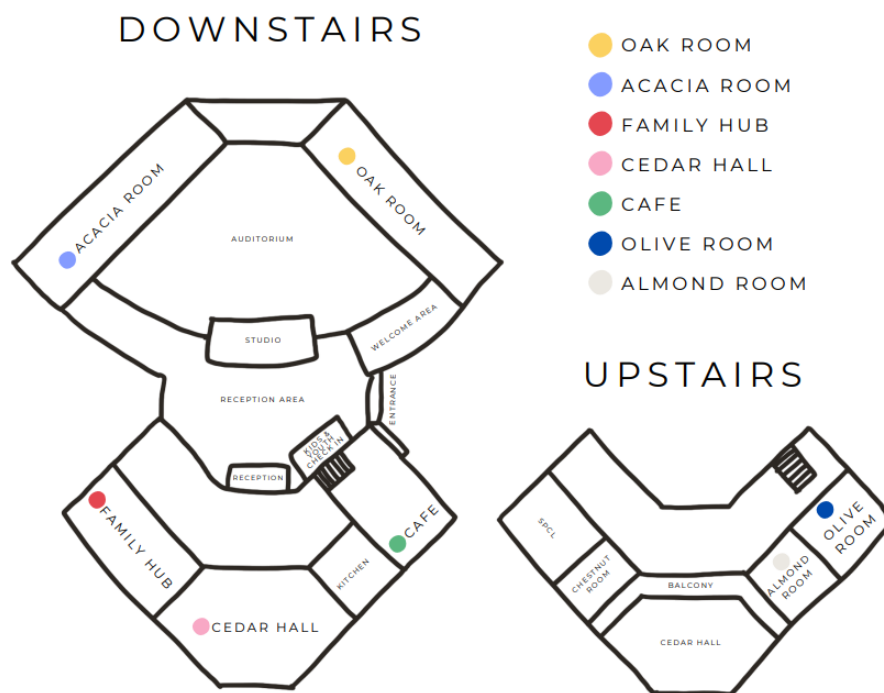
**Registration** is conducted by your meeting organiser where necessary and this is done either in the reception area or in the meeting room itself. Please check with the organiser.



## Layout of the building

**Ground Floor Rooms** – Auditorium, Oak, Chestnut, and Welcome Area

**1<sup>st</sup> Floor Rooms** are accessed by wooden staircase or lift (far end of the building) – Olive and Almond



## Refreshments & Catering

**Location** - refreshments are served either in the reception area (eg Auditorium events) or in the service area in Junction Café. These will be served at designated times so please check the agenda with your event organisers.

Lunch will be a cold finger buffet served either in reception area, café service area or in the main room which is booked. Please check with your event organiser. Any allergens are listed on labels beside each platter along with menus to inform you of the selection.

[Junction Café](#) – open from 9am to 2pm, serves barista style hot drinks, breakfasts, light lunches, and cakes.



## **Accessibility**

Wheelchair accessible. Disability toilets are located on the ground floor. An elevator is available to access the first-floor rooms.

## **Hearing Loop**

Available in the Auditorium only. Please let a staff member know if you require assistance.

## **Quiet Rooms**

Any additional rooms required can be booked as a breakout space by your event organiser.

## **Internet access**

There is fee, and public Wi-Fi available for use by all delegates. Please select “KCC Guest” and follow the login form instructions.

## **Emergency Evacuation Route**

This is clearly indicated with green illuminated signs. Please note clients are expected to point out these routes to their attendees and to have their evacuation plan ready in case of emergencies. Please speak to your event organizer for further details.

## **Virtual Tour**

[Virtual Tour Video](#)

## **Website**

[Kings Conference Centre](#)